AQSS Annual Pattern of Business 2023-24

2023-24	1/11/23	31/1/24	20/3/24	15/5/24	26/6/24
Assurance					
Annual Report on the Operation of the University quality monitoring and enhancement framework.	x				
Programme Approval and Review (list of programmes)	x				
Confirmation of compulsory toolkits for programmes undergoing PAR.	x				
Confirmation of School Programme Approval and Review Plans	x				
Monitoring					
Annual Monitoring – Taught Programme Reports			x		
Annual Monitoring – School Reports					x
Annual Monitoring - Postgraduate Research Programmes			x		
Review of Student complaints, Academic Appeals and Fitness to Practise			x		
Review of Academic Integrity cases (report from AI Network)			x		
MI Reporting – Academic Progression			x		
MI Reporting – Degree Outcomes			x		
Review of External Examiner Reports (report from EESG)		x		x	
Regulations					

Programme Regulations (recommendations from Programme Regulations Scrutiny Group)					x	
Regulations for Taught Programmes				x	x	
Regulations for Research Programmes (recommendations from PGR QME Subcommittee)					x	

Lists

- External examiners
- Professional, Statutory and Regulatory Bodies
- Study abroad and Exchange Partners
- Collaborative Provision agreements
- Enhanced progression agreements
- Affiliated institutions

Scrutiny Group Meeting Dates

Meeting	Date(s)	Deadlines
External Examiner Scrutiny Group	5 December 2023 24 April 2024	Deadline for responses to reports received October-March and School Summary forms – 27 March 2024.
Programme Regulations Scrutiny Group	24 April 2024	
Annual Monitoring Scrutiny Group (programmes)	6 December 2023	Deadlines for completion of Annual Programme Reports 28 October 2023.
Annual Monitoring Scrutiny Group (Schools)	May 2024	